City of Buffalo  
City Council Meeting  
July 8th, 2024

Reorganizational meeting called to order at 6:33 PM by Mayor Jager.

Council members present; Mayor Jager, Lawson, Steckler, Peterson;   
Council members absent: Haseleu  
Guests present: Nick Gault, Deputy Dehn, Auditor Richman

Appointment of new council members with Oath of Office read by councilman Brian Steckler, and Kristie Peterson.

Motion to appoint the following appointments were made by Steckler, seconded by Peterson. MCU.

* Appointment of City Auditor – Harmony Richman
* Appointment of City Engineer – Moore Engineering
* Appointment of City Attorney – Del Losing, Ohnstad Twichell

Lawson nominates to elect Brian Steckler as President, no other nominations or objections were brought forth, seconded by Peterson. MCU.

Steckler nominates to elect Ray Lawson as Vice-president, no other nominations or objections were brought forth, seconded by Peterson. MCU.

Reorganization of portfolios as appointed by mayor Jager:

* Jim Jager and Aaron Haseleu – City Staff/Equipment (Public Works/Auditor/Janitor), City Buildings/Property
* Jim Jager and Brian Steckler - Streets/Drainage
* Ray Lawson – Junk Ordinances, Park Board
* Kristie Peterson – Historical Preservation commission, Grant Administration, Library, Special Events, and Ordinance
* Jim Jager - Job Development Authority, Garbage/Recycling
* Brian Steckler – Zoning/Building Permits

Motion to adjourn reorganizational meeting at 6:40 by Lawson, seconded by Steckler MCU.

Meeting called to order at 6:40 PM by Mayor Jager.

Motion to approve minutes June 13th by Steckler, seconded by Lawson with the amendment to include the following:

“Discussion held regarding potential trees where there are empty tree spots on the west side of 1st avenue within the city easements. Concerns regarding potential development may lead to future drives or roadway easement. *City council denied permission to trees as designated.”* MCU.

Motion to approve the agenda as stated with modifications and deviate as needed by Steckler, seconded by Peterson. MCU.

Moore Engineering –BNSF permit was submitted and working through their requirements to have the permit accepted. Paperwork for easements within the force main project have been taken care of, signatures will begin circulating.

Cass County Deputy Report – reviewed 13 calls for service.

Park Board – starting the cornhole league on Wednesday, July 10th, community wide garage sale during the Shuffle weekend

JDA, Library, Historical Society – unknown

Daycare – resubmitted grant application for new building.

Annexation – Jager spoke with Ohnstad Twichell. A resolution will be drafted by Ohnstad Twichell and should be finalized for voting most likely in August.

Motion to approve the financial report and pay the monthly bills by Lawson seconded by Steckler. MCU.

* Agri Valley Insurance $2906; Cass County Reporter $86.44; Cass Rural Water $2865.59; Cardmember Services $2532.54; FMJ Electric $75; Fergusson Waterworks $43; Fat Man Trash $3908.92, $3889.92 (spring cleanup); KGR $420.06; Kent Jensen $550; Moore Engineering $35680.82; Maple Valley Ag Chem $170.95; NDWRF $132.50; ND One Call $9; Xcel $44.01, $30.62; Wade’s Service $88; Ottertail $200.01; $1350.76; payroll for Richman, Berger, Steckler, Haseleu, Lawson and Jager.

Junk Ordinance – letters were sent or hand delivered, no new updates.

Late SWG bills – no action will be taken at this time

Discussion held regarding 2025 Budget, will be tabled for August meeting.

Next City Council Meeting is Monday, August 5th @ 6:30 PM.

Motion to adjourn at 7:48 PM by Lawson, seconded by Peterson. MCU.

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Harmony Richman, Auditor